

PZ STELMACH
COMPANY: OPOLE



S T E L M A C H
Confidentiality Policy

Edition: 1
Date: 08/11/2023

Edition	Approved by:	Allowed by:	Date:
1	Management Board President	Management Board President	08/11/2023

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POLICY STATEMENT

PZ Stelmach Sp. z o. o takes care of the security of confidential information and property rights of our clients. We ensure protection both for the electronic storage and transmission of data and results and for all our employees, contractors and external suppliers.

Personal information is collected for the purposes of human resources management, providing services to customers, cooperating with contractors and external suppliers, as well as for administrative and marketing purposes. In situations where disclosure of information is necessary in accordance with the law or agreed contracts, the customer will be properly informed.

The Company takes all measures necessary to protect personal information against unauthorized access, loss, disclosure, modification and destruction. The principles of data processing are specified in detail in the existing Personal Information Security Policy and the IT System Management Instructions referred to in the Work Regulations.

Only the Company's employees involved in the procedures related to servicing a given group (employees, customers, contractors, suppliers) have access to personal information.

For additional information regarding how we collect and use personal information on the website, please review our [Privacy Policy](#).

SCOPE

The Policy applies to all entities related to **PZ Stelmach Sp. z o. o**, including its employees, directors, officers, contractors and third parties acting on behalf of the company. It is a document intended for internal use, and the company's Management Board is responsible for providing any interested person or entity with it. Failure to comply with the principles contained in the Policy will result in appropriate actions.

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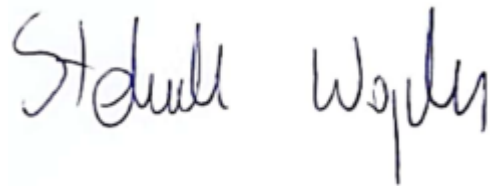


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RESPONSIBILITY

The Management Board President is responsible for the development and implementation of this Policy and the appropriate procedures, and **PZ Stelmach Sp. z o. o.** undertakes to review the Policy annually.



(Responsible Person Signature)